

POST GRADUATE DEGREE PROGRAMME

GUIDELINES FOR PREPARATION AND SUBMISSION OF THESIS



**SARDAR VALLABHBHAI PATEL UNIVERSITY
OF AGRICULTURE & TECHNOLOGY**



COLLEGE OF POST GRADUATE STUDIES

Sardar Vallabhbhai Patel University of Agriculture & Technology
Meerut 250110 Uttar Pradesh

**सरदार वल्लभभाई पटेल कृषि एवं प्रौद्योगिक विश्वविद्यालय,
मेरठ-250110**

**SARDAR VALLABHBHAI PATEL UNIVERSITY OF AGRI.& TECH.,
MEERUT-250110**

डा० के.के. सिंह
कुलपति

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FOREWORD

Sardar Vallabhbhai Patel University of Agriculture and Technology is offering Post Graduate Courses in the Faculties of Agriculture, Biotechnology, Veterinary and Animal Sciences, Agricultural Engineering & Technology and Horticulture for developing trained manpower to suit to the present-day requirements of agricultural education, research, extension and other development activities. During master and Doctoral degree program, students are required to conduct some innovative experiments for research and document their research findings and present them in a scientifically acceptable manner like in journals or books, which is called Thesis. The thesis should showcase the student's ability to interpret the information; Acknowledge previous scientific publications in related aspects; describe the procedures used; present experimental findings in a logical manner; and display the student's ability to discuss exhaustively and coherently these findings. The University felt a necessity to bring out the updated and exhaustive guidelines for the post graduate students in writing their thesis.

I am confident that this publication will be more useful to the students during the preparation of their theses. I congratulate the Dean of Post Graduate Studies and his team for updating the guidelines for the preparation and submission to the University with all the amendments and bringing out in book form.

Date :

(K.K.Singh)

Vice-Chancellor

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डा० रामजी सिंह
डीन पी.जी.एस
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Dean PGS



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PREFACE

A thesis is an outcome of the research work done and documented systematically by the post graduate students. This comprises of the results of the original research work done, presented and discussed in easily understandable language. The results are supported with the data collected during the investigation duly applying some statistical procedure and interpreted to draw a meaningful inference and arrive at some conclusions. Thesis should have definite purpose of the work with clear objectives and methodology/scientific procedures adopted/followed in conducting the research work. This forms the crucial part where the wisdom of student and advisory committee prevails. Proper guidelines are necessary to bring uniformity in bringing out thesis submitted by the students across the disciplines/faculty. This serves as ready reference and comes handy for the students as well as faculty to present their research work in a well-structured format.

The thesis guidelines are being amended from time to time and brought out for use duly incorporating the necessary changes thoughtfully discussed and agreed by the committee formed for the purpose. This exercise was first done by Dr. Y. P. Singh, the first Dean of Post Graduate Studies and got printed in 2005. In view of the advances in scientific report writing, changes adopted in guidelines for thesis presentation, implementation of plagiarism policy as per UGC 2018 regulations etc., it is felt necessary to revise the guidelines. I express my sincere thanks to Dr. U. P. Shahi, Associate Professor Soil science and Dr. Mahesh Kumar Bharti, Assistant Professor, Veterinary Biochemistry, College of Veterinary and Animal Sciences who contributed meaningfully and positively in bringing out this booklet in its present form.

Date :

(Ramji Singh)
DEAN PGS

GUIDELINES FOR PREPARATION AND SUBMISSION OF THESIS

1. GENERAL

With regard to preparation and submission of thesis, the following guidelines should be followed which deal with the presentation of a thesis and similar documents which fall within the definition of the term "Thesis".

1.1: Definition : A thesis is a statement of research, presenting the author's findings and any conclusions drawn, submitted by the author in support of his/ her candidature for a higher degree viz. Master and Doctoral.

A Doctoral thesis must demonstrate the originality and ability of the student for an independent investigation and the results of the research must constitute a contribution to knowledge. The thesis must exhibit the students' mastery over the literature on the subject and familiarity with its sources.

A Master thesis must demonstrate the student's familiarity with the tools of research, scholarly analysis in their major field and ability to effectively present the results of their investigation.

1.2: Importance of Thesis : Presentation of entire research related work carried out for the post graduate degree(master and doctoral) in a systematic manner is now need of the time. The students must adhere to the following guidelines while preparation of the thesis:

1.3: Copyright : The University shall reserve the right to make available or to allow the thesis to be copied in whole or in part without any reference to the author for study and reference purposes subject to normal conditions of acknowledgment. In all other cases, the copyright rests with the author.

1.4: Publication of the Thesis : Whenever any material from the thesis is published, a footnote shall always be given stating that the thesis has been submitted for a Post-Graduate/Doctoral degree of the University.

1.5 : Advisory Committee : There will be one chairman advisory committee (Advisor/Guide). If the thesis research work is to be done in collaboration with some other institution under MOU, there will be two co-chairman advisory committee one from host institution but same department and another from collaborating institution. One member from minor, one member from related field/subject and one member nominated by Dean PGS as Dean's nominee. In the case, if Chairman Advisory Committee has left the university or getting retired then Co-chairman advisory committee will act as Chairman Advisory Committee. In no case a Co-chairman from partner institution will act as Chairman Advisory Committee.

1.6: Time lines regarding Constitution of advisory committee, course program and thesis synopsis:

The Head of the department will ensure to appoint an advisor (Chairman advisory committee) as soon as possible after the admission of master and doctoral students but in no case beyond the first semester. Chairman advisory committee will ensure to constitute a suitable advisory committee for the students as per guide lines for advisory committee. Advisory committee constituted by the chairman advisory committee will be finally approved by Dean PGS after due recommendation by concerned HOD and Dean of the College. Advisory committee will propose a set of courses as per approved list of courses by Academic council for its approval by Dean PGS and also a suitable work plan (Synopsis) for thesis research of student in the format given for this purpose. Chairman advisory committee will ensure to complete all these exercises before the start of second semester of the student.

1.7 Synopsis Format

Title page: As per university format

Student Information and Advisory committee information:

Name of a student :

I.D No. :

Degree Programme :

Registration Year/ Batch :

Department :

College :

University :

Name of Advisor :

Member of Advisory Committee:

1. Introduction with objectives
2. Justification
3. Expected research outcome
4. Objective wise technical programme
5. References

2. PAPER AND TYPING OF THESIS

The following should be ensured while typing of the thesis:

Paper to be used	White Bond Paper
Papersize	A4 size (8.27"×11.69" inches)
Margin	Right side - 0.8 inches Left side - 1.4 inches Top - 1.2 inches Bottom - 1 inch
Font	Times New Roman
Font size	12 points
Spacing	1.5 between lines
Printing	Both sides of the sheet (One copy on laser printer and photostat copies in required number)

2.1: General instructions for typing :

Thesis being an important and permanent document is referred worldwide by the scientific community. The students must be very cautious and every precaution should be taken to avoid the typing errors. Spell checker shall be used for corrections prior to final printing. In case of minor typographical error if left any even after use of spell check, may be corrected using black India ink but cutting strictly prohibited. The sheet(s) having more serious errors or more than 04 errors will have to be changed after retyping. As of total, not more than 10 corrections in the entire thesis would be permitted. Any word should not be incomplete and it should be carried over to the next page.

2.2 : Illustrations and Photographs

The illustrations and photographs should be depicted in the thesis text at the relevant places.

2.3: Arrangement of the Thesis

Preliminary pages

Title page
Acknowledgments
Certificates
List of contents
List of tables (if any)
List of illustrations (if any)
List of symbols and abbreviations

Text Pages:

Introduction
Review of literature
Material and Methods
Results
Discussion
Summary and Conclusions
Abstract

End matter

Literature cited
Appendices
Curriculum Vitae (CV)

2.4 : Cover Page and Title Page

In the title page (beneath the top cover carrying the title) the following details should be mentioned:

- (a) The title of the thesis near the top and centered in English and Hindi both
- (b) The following should be typed below the title:

**Thesis
Submitted to the**



**Sardar Vallabhbhai Patel University of Agriculture & Technology,
Meerut- 250110 (U.P.), India**

- (c) Still below, the following should be given:-

By

(Name of the student) ID No.:

- (d) Below this, the following should be typed
IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF

.....
(Mention approved degree title)

(e) At the bottom, the month and year of submission of the thesis should be given.

February,2023

Matter given on cover sheet, exactly should be again given on a page next to cover sheet

(Title sheet)

All the above should be properly centered and spaced (Annexure-IA & IB). The relevant degree title viz., Master of Science Agriculture, Master of Veterinary Science, Master of Technology, Doctor of Philosophy etc. along with major (in bracket just below the degree) be mentioned.

2.5: Spine Title : The spine of thesis shall bear in at least 24 point type, name, degree and year of submission. The printing on the spine shall be along the length side when the volume is lying flat.

2.6: Acknowledgment : The acknowledgment, signed with date and place by the student (as illustrated below), should be next to the title sheet.

Place : Meerut

Signature with date

(Name of student)

Author/ Authoress

2.7: Certificates

Two certificates (one each from advisor/ Chairman Advisory committee and members advisory committee) on separate sheets are part of the thesis. The specimen of each certificate is given in following pages:

**SARDAR VALLABHBHAI PATEL UNIVERSITY OF AGRI.& TECH.,
MEERUT-250110 (U.P.), India**

**Name & Designation
of Chairman**



**Name of Department
& College**

CERTIFICATE

This is to certify that the thesis entitled _____ (title of the thesis)
_____ submitted in partial fulfillment of the requirements for the degree of
_____ (name of degree) _____ with major in _____
(discipline) _____ of the College of Post Graduate Studies, Sardar Vallabhbhai Patel
University of Agriculture & Technology, Meerut, is a record of bonafide research carried out by
Mr./Ms. _____ (name of student) ID. No. _____ under my
supervision and no part of the thesis has been submitted for any other degree or diploma.
The assistance and help received during the course of this investigation and source of literature
have been dully acknowledged.

Meerut

Month, Year

Signature

(Name)

Chairman Advisory Committee

**SARDAR VALLABHBHAI PATEL UNIVERSITY OF AGRI.& TECH.,
MEERUT-250110 (U.P.), India**



CERTIFICATE

We, the undersigned, members of Advisory Committee of Mr./Ms. _____
(name of the student) _____ ID. No. _____ a
candidate for the degree of _____ (name of degree)
_____ with major in _____ (discipline)
_____ agree that the thesis entitled _____ (title of
the thesis) _____ may be submitted in partial fulfillment of the
requirements for the degree.

Signature
(Name)
Chairman

Signature
(Name)
Co-chairman

Signature
(Name)
Co-chairman

Signature (Name)
Member from minor

Signature (Name)
Member related field

Signature (Name)
Member Dean's nominee

Signature (Name)
Head of the Department
(Ex - Officio Member)

2.8: Table of Contents

The chapter headings and also the sub-titles, if any, with appropriate page references should be part of the thesis as "Table of Contents" in tabular form. It will be placed next to the certificate sheets (Certificate- I and Certificate- II). This should be followed as applicable by:

- (a) List of Tables
- (b) List of Figures
- (c) List of Plates
- (d) List of abbreviations/Symbols

Format for (a), (b) and (c) is:

Table/Figure/PlateNo.	Title	Page

and for (d)

Abbreviation	Extended/fullform

2.9: Thesis chapters

The thesis should consist of the following chapters:

1. Introduction
2. Review of Literature
3. Materials and Methods
4. Results
5. Discussion
6. Summary and Conclusions

Literature Cited

Appendices

A brief statement giving the **Curriculum Vitae** of the student in a prescribed format
(Annexure II)

Abstract in English and Hindi

Each of the above main chapters can have sub-titles. However, all chapter-headings and sub-headings be listed, wherever necessary, in the table of contents and appropriate page references be given. This should be followed by the list of illustrations and tables along.

The permanent page number should be mentioned in the centre of the page at the time of rough thesis submission. However, in the hard bound copies the respective pages, if any, be replaced if the corrections are in excess than that of allowed.

2.10: Format for the Chapter style

The following format for all the chapters and its contents will have to be strictly followed:

Chapter title - ALL CAPITALS Heading of the Section -

Title case Heading of the subsection - Sentence case

Example of the above is as follow:

RESULTS	50-53
4.1 General	50
4.2 Analysis of developed functional food	52
4.2.1 Proximate analysis and storage effect	52
4.2.1.1 Effect of storage period on moisture content of functional food	53

Numbering for sub-headings as far as possible may be restricted to 4 places (e.g. 4.2.1.1).

2.11: Literature Cited

The standard style should be used for quoted references to mention in the chapter "LITERATURE CITED".

The references should be arranged strictly alphabetically. The items of information of different types of publications should be given as per the recommended style as below:

A. Journal Article : Name(s) of author(s). Year of publication of the article. Title of the article. Name of the journal (in italics), Volume No. (issue No.): page(s). The name of the journal should be abbreviated according to International Standards Organization rules.

Example:

Chauhan, A., Singh, R.V. and Singh, R. 2007. Cultural and pathogenic variability in *Bipolaris sorokiniana* causing spot blotch of wheat in north India. *Indian Phytopathology*, 60 (4) 274-276.

B. Simple Book: Name(s) of author(s). Year of publication. Title of the book. Volume No. (in case of multi volume book), Edition No. (if it is later than I edition). Publisher's name, Place of Publication. Pagination (when a particular page of the book is cited then 'p' should be mentioned before page number cited; 'p' following the page number means total number of pages contained in the document).

Example:

Chaube, H.S. and Singh, R. 2000. *Introductory Plant Pathology*. CBS Publication New Delhi. 450 p.

C. Contribution to Composite Book : Name(s) of author(s). Year of publication. Title of contribution. Connecting word 'In': and the following items of the host document: Name(s) of authors. Title of book. Volume No. (in case of multi volume book), Edition No. (if it is later than I edition). Publisher's Name, Place of publication. Pagination ('pp' should be used before writing plural pages).

Example:

1. Singh, R., Vishwanath, H.S., Tomar, A., Prasad, D. and Shahi, U. P. 2022. IPM in Rice-Wheat Cropping Systems. In: Singh, D.P. (Eds.) *Integrated Pest Management In Diverse Cropping Systems*. Apple Academic Press, Inc. Co-published with CRC Press (Taylor & Francis) pp 137-181.

D. Contribution to Conference/Workshop/Symposium/ Seminar Proceeding: Name(s) of author(s). Year of publication. Title of contribution. Connecting word 'In': and the following items of information of the host document: Name of the Conference, Place and Date of the Conference etc. Title of the publication. Name(s) of editor(s). Place of publication, Publisher's name. Pagination. (as indicated in C.)

Example:

Madhoo, G.S., Singh, R. and Anbazhgan, P. 2018. Use of selected strains of *Trichoderma* spp.in

management of drought stress on rice. 'In: International Conference on "Role of Soil and Plant health in achieving sustainable development goals' Bangkok, Thailand, on 21-25 Nov.2018, during. November 21-25. pp. 84-85.

F. Thesis : Name of author. Year of submission. Title of the thesis. The word Thesis, Name of the degree. Name of the University, Place, Pagination. (as indicated in B.)

Example:

Singh, R. 2015. Studies on enhancing drought tolerance in rice using different strains of *Trichoderma harzianum* (Rifai). Thesis, Doctor of Philosophy, S.V.P. University of Agriculture & Technology, Meerut, Uttar Pradesh, India. 138 p.

G. Institution/Society Publications : Name of the institute/society, Place. Year of publication. Title of the publication. Publisher's name, Place of publication, Pagination (as indicated in B.)

Example:

Building Research Institute. 1985. Building for the 21st Century Roorkee, Nemchand Bros. 125p.

International Rice Research Institute. 1977. Annual Report for 1974. Los Banos, IRRI. p 20

H. Government Publications : Name of Territory. Name of the Ministry, etc. Name of the Department, Section, etc. Year of publication. Title of publication. Publisher's name, Place of publication, Pagination.

Example:

India. Ministry of Water Resources, River Development & Ganga Rejuvenation. 2019.

Annual Report 2018-19, published by Central Water Commission, New Delhi, 290 p.

I. Website reference : Name of the website. Title. Date of visit to the website.

Example:

<http://www.indiaenvironmentportal.org.in/> India Environmental Portal, Central Water Commission report on Kerala floods, 1/8/19.

When quoting reference in the text of the thesis, the last names of the authors [up to two authors and if more than two authors are there, then last name of the first author with et al. (in italic)] should be given followed by the year of publication within parentheses. If reference made to more than one publication by the author(s), in the same year, the publication should be numbered as (a) and (b) of that the earliest publication of that year being designated (a) and so on.

In case of doubt, the student or concerned advisor may consult the Dean, PGS.

Example:

Dass, A. and Chandra, S. 2013a. Panicle characteristics, yield and their correlation in system of rice (*Oryza sativa*) intensification under variable irrigation, spacing and varieties against conventional transplanting. Indian J. of Agron. 58(1): 126–134

Dass, A. and Chandra, S. 2013b. Irrigation, spacing and cultivar effects on net photosynthetic rate, dry matter partitioning and productivity of rice under SRI in Mollisols of northern India. Exp. Agric. 49(4):504–523.

Jalaiah, K., Mouli, K. C., Babu, K. V. and Krishnaiah, R.V. 2019a. Structural, electrical and magnetic properties of Mg-Zr co- substituted Ni_{0.5}Zn_{0.5}Fe₂O₄. J. Sci.: Adv. Mater. Dev. 4(2):310-318. doi: 10.1016/j.jsamd.2018.12.004. Jalaiah, K., Mouli, K. C., Krishnaiah, R.V., Babu, K.V. and Rao, P.S.V.S. 2019b. The structural, DC resistivity and magnetic properties of Zr and Co co- substituted Ni_{0.5}Zn_{0.5}Fe₂O₄. Heliyon, 5(6),e01800. doi: 10.1016/j.heliyon.2019.e01800.

3. PAGING OF THE THESIS

Preliminary pages (Acknowledgment to List of symbols and abbreviations) shall be numbered with lower case Roman numerals i.e. i, ii, iii, iv, v, vi, etc. at the bottom center of the page.

The text pages shall be numbered with Indo Arabic numerals consecutively throughout the thesis including the appendices, photographs, diagrams, etc. at the bottom right corner of the page at final submission

Position of Page number : Page numbers shall be located at the lower corner of the page approximately 2 cm from the right edge. Page numbers shall be given without a period or brackets. For pages with landscape setup, the page numbers shall be indicated in the same position as all other page numbers in the main body of the thesis (vertical when bound)

4. MAINTENANCE OF DATA BOOK/ REGISTER:

Student pursuing the master and doctoral degree will maintain a data book issued by the concerned department with departmental seal where each and every observation (Qualitative and quantitative both) will be recorded with specific date. At the end of observation table, the concerned chairman advisory committee/co-chairman advisory committee as the case may be will verify with his signature and date. This data book / register will be in the sole custody of chairman advisory committee. Data book will have to be submitted mandatorily along with thesis and if needed student can have a photo copy of the same for further use.

5. PRE-SUBMISSION SEMINAR AND SUBMISSION OF THESIS

The student will present thesis seminar (non-gradual) before submission of thesis both at Master's and Doctoral levels with mandatory submission of satisfactory report by the advisory committee to the Dean, PGS in prescribed format [PGS-15].

Plagiarism Norms : The whole thesis, except Literature Cited, shall be subjected to anti plagiarism tool recommended by the university. The overall similarity in the body of the thesis should be within 20 percent as prescribed by the university. Accordingly, the Certificate of Plagiarism check will be submitted in prescribed format [PGS 18]. Login id etc. for the plagiarism check will be created and provided by central library of the University to the respective Chairman advisory committee/students.

The thesis shall first be submitted in a paper- bound form (**Cover page of thesis for Master Degree:** green color for Agriculture faculty, blue color for Veterinary faculty, pink Color for Biotechnology faculty, orange color for Agricultural Engineering and Technology and parrot green color for Horticulture faculty) Color of PhD thesis cover page will be in maroon red color for the students of every faculty) and after the viva-voce it shall be hard bound in same colors with embossing in golden letters and submitted as per the guidelines. No substitute covers and colors shall be used. (Please see the specimen page)

Further, thesis submission can be done within 30 days of the thesis seminar on any day during office hours by the student registered in the current semester prior to the commencement of next semester. Students, who fail to submit the thesis before the commencement of the next semester, must necessarily register and pay all University dues.

Recommendation from Thesis : In addition to this certificate, concerned Head in consultation with chairman advisory committee will draw some recommendations from the thesis to be used for practical purpose by farmers/ industries. Head of the Department will forward the thesis for final submission only after fulfilling this requirement.

6. NUMBER OF COPIES (ROUGH BOUND) TO BE SUBMITTED:

Master's - Two + one soft copy in the form of CD)

Ph.D. - Three

These copies will be sent to the office of the Registrar for onward transmission to the External Examiner(s) and Advisor concerned.

Apart from this at the time of final thesis submission student will submit a letter signed by the Head of the Department stating that copy of the department has been submitted by the concerned student.

A candidate for Doctoral degree shall be required to produce the evidence of at least one research paper accepted in refereed journal and one research paper submitted from the thesis he/she is going to submit in the refereed journal at the time of rough submission of thesis. The student will have to produce evidence for the same in the form of acceptance letter from editor of concerned journal and submission certificate from concerned journal through Advisor. In case of candidate for Master's degree, it will be desirable to submit the manuscript of research paper(s) to the advisor before submitting the thesis to the office of the Dean, Post Graduate Studies. Advisor will have to give a certificate stating that student has submitted a paper manuscript to him.

The student at the time of submission of the rough thesis (before leaving the University campus) should leave his/her address along with contact number and e-mail address with the Advisor, Dean, PGS and Registrar; and also inform them of any change in address to facilitate communication with him/her about his/her thesis viva-voce examination.

7. ABSTRACT

Every student, in addition to the thesis, must also submit an abstract in English as well as in Hindi of about 300 words (10 copies each for Ph.D. and Master's degree) on white bond paper measuring 8.27" x 11.69" (A4 size) as per directions for typing the thesis. The abstract should be signed by the student and his/her advisor. The format for both English and Hindi abstract are as given below.

FORMAT FOR ABSTRACT (ENGLISH)

Name : Id. No. :
Semester & : Degree :
Year of admission : Department :
Major : Minor :
Thesis Title :
.....

ABSTRACT

Signature
(Name of Advisor)

Signature
(Name of Author/ Authoress)

FORMAT FOR ABSTRACT (HINDI)

नाम : परिचयांक :
सत्र एवं प्रवेश : उपाधि :
वर्ष : उपाधि :
विभाग :
मुख्य विषय : गौण विषय :
शोध शीर्षक :

सारांश

(नाम)
सलाहकार

(नाम)
लेखक/लेखिका

8. Panel of Examiners

The Advisor, in consultation with the Head of the Department, will suggest a panel of three examiners for Master's and five for doctoral thesis, at least one month before the student is about to submit the thesis to the Dean PGS who, at his discretion, will obtain consent from one examiner for Master's thesis evaluation. For Ph.D. Thesis the panel of five examiners will be forwarded by Dean PGS to Vice-Chancellor for nominating two examiners for PhD thesis evaluation from the panel. Dean PGS will obtain consent from the two examiners nominated by Vice-chancellor for PhD thesis. Once the consent is obtained, Dean, PGS will advise the Registrar to appoint the examiner(s) for evaluation of the thesis and conduct of the viva-voce examination.

For master thesis evaluation, a soft copy of the thesis will be sent to the external examiner for online evaluation and after the same, online viva-voce examination will be conducted by the external examiner, advisor and advisory committee. Date and time for viva-voce will be decided by Advisor in consultation with external examiner and accordingly student and advisory committee will be informed to participate in viva-voce in online mode on scheduled date and time.

In case of Ph.D. thesis, after getting the satisfactory evaluation reports from both the external examiners, Dean, PGS will advise Registrar for inviting one out of two examiners who have evaluated the thesis, for Ph.D. viva-voce examination (Offline/online) of the student.

9. Evaluation of Thesis and Viva-Voce Examination

- The Registrar will inform appointment of External Examiner to the Advisor through Head of the department.
- The Advisor can then fix a suitable date for the viva-voce examination in consultation with External Examiner after the receipt of satisfactory report from the External Examiner(s), and inform the same to the Registrar, the Dean PGS/ Dean of Constituent College, the Head of the Department, the members of the Advisory Committee and the student.
- At least 15 days must elapse between the date of dispatch of the thesis from Registrar's office to the External Examiner and the final date of the viva-voce examination.
- Viva-voce will be conducted by the External Examiner, the Advisor Chairman advisory committee, Co- Chairman advisory committee, the members of the Advisory Committee and the Head of the Department. However, other faculty members may attend the same as visitor in case of master thesis. In case of Ph.D. thesis, open house viva-voce examination will be conducted. The Advisor will notify date, time & venue of the viva-voce examination to all concerned with a copy to Dean of the college, Dean PGS and Registrar. Interested faculty members, students, research fellows etc. can attend the same.
- On conclusion of the viva-voce examination, four copies of the report in the prescribed Performa should be submitted PGS, **[PGS 2 I]**.

10. FINAL SUBMISSION OF THESIS

The correction(s) and modification(s) as suggested by the External Examiner(s) and others are to be incorporated by concerned student in his/her thesis and then he/she will submit 05 copy (including one copy of Head of the department) of the hard bound thesis to the office of the Dean, PGS after successful completion of viva-voce examination under a covering letter in the recommended format [PGS 18].

The Master's thesis has to be bound in respective color as prescribed for respective faculty/ college hard cover (Specimen I to V) and Ph.D. in maroon red hard cover (Specimen VI). This should be followed strictly.

These five hard bound copies will be forwarded to University Library, concerned Advisor, Head and student after duly stamping of Dean PG office and keeping one copy for Dean PGS Library (On title page and result page).

The other documents required with the final thesis are as follows:

1. Student will provide the certificate to the Office of Dean, PGS issued by University Library that soft copy (PDF format) of the complete thesis in CD inscribed with the name and Id. No. of the student along with degree programme and major with the help of marker pen has been submitted.
2. The student has to submit final withdrawal form from the University also (**Annexure IV**).

BEST PhD THESIS AWARD

There will be one award each in Plant sciences and allied subject, Veterinary and Animal science, and Physical science, social science & Agriculture Engineering, groups.

Group I. Plant Science and allied subjects : (Entomology, Genetics and Plant breeding, Plant Pathology, Molecular biology and biotechnology, Vegetable science, fruit science, and floriculture)

Group II. Veterinary and Animal science : (animal sciences, all subjects of veterinary sciences and Animal biotechnology)

Group III. Physical science, Social science & Agricultural Engineering : (Agronomy, Soil Science, Ag. Economics, Ag. Extension education and Ag. Engineering.

Thus, there will be total three best thesis awards each in above mentioned three groups. The best thesis award will carry a certificate for best PhD thesis. The Vice-chancellor's Gold Medal along with certificate will be presented for Doctoral thesis. The award will be presented during Convocation. The mode of selection of best thesis will be as under: -

Basic eligibility for best thesis award:

1. Only those theses will be eligible from which at least one paper has been published/Accepted in a high impact factor journal (Not less than 6 NAAS Rating).
2. Maximum period of complete PhD degree programme should not exceed more than 5 years.

Selection for best PhD thesis award

The Dean of the college will form a Preliminary Committee for this purpose. This committee will be chaired by the senior most Dean of the related Discipline (As all the three awards are interdisciplinary hence senior most Dean will be the chairman for first time and chairman will be rotated every year in alphabetic order of discipline), one professor (Nominated by Dean PGS), one associate professor (Nominated by chairman), one assistant professor (Nominated by Dean PGS). If contesting student is advisee of any committee member, such member will be replaced by other competent member. The committee will consider the thesis to see the quantum of work, quality of work, outcome and papers published from the thesis. The committee will recommend three theses from Ph.D. Degree for each group from the candidates who submitted the thesis after last Convocation, and communicate the same to the Dean PGS.

The short-listed theses will be presented before the Award Finalization Committee. Each student will be given 15 minutes to present the thesis before the Award Finalization Committee. Award finalization committee will consist of Dean PGS as chairman and Deans of all the colleges, Director Research, Director extension and one external expert (Nominated by Vice-chancellor) as member of the committee.

Criteria for determining Awardees:

The award committee will consider the originality, novelty, quantum & quality of work outcome and papers published from the thesis. Breakup of points will be as given below:

Item		Marks	
Concept		10	
Justification		10	
Quality of work		10	
Outcome/Achievements		10	
Presentation by student		10	
Papers published from the concerned thesis		50	
A. Publication		30	
Research article in a journal of NAAS Rating 4 to <6=3.0 marks per paper			
Research article in a journal NAAS Rating 6 to <8 = 15.0 marks marks per paper			
Research article in a journal NAAS Rating 8 and above =30 marks			
B. Patent		10	
	Published =5 Marks		
	Granted = 10 Marks		
C. Award paper /Presentation PP		10	
a	<ul style="list-style-type: none"> • Best oral presentation award in International Conference (By reputed Society Located Abroad) from concerned thesis only= 10 Marks • Best Poster presentation award in International Conference (By reputed Society Located Abroad)from co ncerned thesis only= 05 Marks 		
b	<ul style="list-style-type: none"> • Best oral presentation award in National Conference from concerned thesis only= 08 Marks • Best Poster presentation award in National Conference from concerned thesis only= 04 Marks 		

Procedure for Application/ Nomination:

Applications for the award will be invited once every year before 60 days of convocation. Applications in the prescribed format will be made online at the email id of Dean PGS :

(dean.pgs@svpuat.edu.in) / Offline mode.

Application Process :

Application, prepared by the Chairman of concerned student with his consent, is to be submitted within a declared deadline to the Dean PGS. Dean PGS will forward the application to the Preliminary Committee. Three initially recommended thesis by Preliminary committee will be forwarded by the chairman of the committee to dean PGS who will refer the same to award finalization committee.

A nomination shall consist of the following:

- i. Nomination Form
- ii. Completed Thesis
- iii. Abstract (Thesis)
- iv. Vita of student
- v. A detailed statement of the nature and importance of the thesis research according to selection criteria above, in a disciplinary and societal context. (300 words maximum).
- vi. Proof of paper published, patent published / accepted and awards received during the research as described above.
- vii. Supporting Documents (optional)

Application/ Nomination Form for Best Thesis Award for Outstanding Doctoral Thesis Research

1. Name of the Award:
2. Subject area in which application is to be considered:
3. Year:
4. Name of the student in full:
5. Date and place of birth:
6. Marital status:
7. Present citizenship:
8. Present postal address:
9. Mobile no./email
10. **Educational qualifications beginning with the first-degree or equivalent (in a tabular form)**

S.No.	Degree	Institution	Year

11. Date on which Qualifying Examination passed:
12. Provisional degree certificate of the degree completed (enclose photocopy)
13. Was the thesis submitted in partial fulfillment of the requirement of the Degree?
Yes/No
14. Date on which successfully completed thesis viva voce examination.
15. Certificate from concerned Dean regarding CP:
16. Details of the thesis research submitted for the award
 - (i) Title of the thesis
 - (ii) Department/Division/Institution where research work was done
 - (iii) Name and Designation of the Chairman Advisory committee
 - (iv) Research problem: Brief description, scientific, technological, socio-economic relevance and priority (limit to 1 page)
 - (v) What standard methods and modern procedures were used in the experimental work? (limit to one page)
 - (vi) Whether any special tools/procedures specially developed for the thesis research. Yes/No if yes give information (limit to one page)
 - (vii) Briefly describe the significant results obtained? (not more than 3 pages)
 - (viii) In what way these results have made an original contribution to science and have impact
 - (ix) List the publications (published/accepted) that have arisen from this research work giving the NAAS rating (Please do not include the publication that have been submitted or papers presented published in Seminars/symposia/conferences etc.)
 - (x) Award received from Ph.D. research work (Best poster/ paper presentation):
 - (xi) Soft copy in PDF format and a hard copy needs to be submitted otherwise application will not be considered.
17. Whether any patents have been taken/ published for
18. Title of the thesis to be printed in the citation of Award.
19. Certificate by the student stating that the information provided are true
20. Certificate by the supervisor that the information submitted has been verified and true
21. Forwarding note by the Head of the Department

Signature of Student

Signature of Supervisor

Name and Designation
Seal

**EVALUATION OF CHEMICAL INSECTICIDES AND BIO-PESTICIDES
AGAINST MUSTARD APHID (*Lipaphiserysimikalt.*) IN MUSTARD**

रासायनिक कीटनाशकों और जैव-कीटनाशकों का सरसों एफिड के खिलाफ (लिपाफिसएरीसिमीकल्ट)
सरसों में मूल्यांकन

Thesis
submitted to the



Sardar Vallabhbhai Patel University of Agriculture
& Technology, Meerut-250110(U.P.),India

By
ARUNIMA TIWARI
ID. No. 3578

IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF

Master of Science in Agriculture

(Entomology)

July, 2022

EFFECT OF DIETARY SUPPLEMENTATION OF INULIN ON PERFORMANCE OF BARBARI GOATS FED HIGH AND LOW CONCENTRATE DIET

बरबरी बकरियों के उच्च और निम्नरातिब युक्त आहार के प्रदर्शन पर इनुलिन के आहार अनुपूरक का प्रभाव

Thesis
submitted to the



**Sardar Vallabhbhai Patel University of Agriculture
& Technology, Meerut-250110(U.P.),India**

By

**DR. ABHISHEK KUMAR
ID. No. 3118**

IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF

**Master of Veterinary Science
(Livestock Production & Management)
August, 2021**

**MOLECULAR AND BIOCHEMICAL ANALYSIS OF
HYDROPONICALLY GROWN GRAM (*Cicer arietinum*) WITH DIFFERENT
LEVELS OF ZINC**

जिंक के विभिन्न स्तरों के साथ हाइड्रोपोनिक रूप से उगाया जाने वाला चना (सिसरएरीटिनम) का आणविक और जैव रासायनिक विश्लेषण

Thesis
submitted to the



**Sardar Vallabhbhai Patel University of Agriculture
& Technology, Meerut-250110(U.P.),India**

By
AKANSHA KAUSHIK
ID. No. 5354

IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF

Master of Technology
(Plant Molecular Biology and Biotechnology)
August, 2022

STUDIES ON GINGER AND MORINGA LEAVES POWDER FORTIFIED WITH BASIL LEAVES

अदरक और मोरिंगा के पत्तों का तुलसी के पत्तों के साथ मूल्य संवर्धन संबंधित अध्ययन

Thesis

submitted to the



Sardar Vallabhbhai Patel University of Agriculture
& Technology, Meerut-250110(U.P.), India

By

PAWAN KUMAR
ID. No. 5345

IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF

Master of Technology

Agricultural Engineering (Process & Food Engineering)

August, 2022

**ASSESSMENT OF GENETIC DIVERSITY IN CHRYSANTHEMUM
(*Dendranthema grandiflora* Tzvelev) BASED ON MORPHO-AGRONOMIC
TRAITS**

आकृतिकशस्य लक्षणो के आधार पर क्रिसेंथेमम (डेंड्रानथेमाग्रैंडिफ्लोरात्ज़वेलेव) में आनुवंशिक विविधता का आकलन

Thesis

submitted to the



**Sardar Vallabhbhai Patel University of Agriculture
& Technology, Meerut-250110(U.P.),India**

**By
ALOK PRATAP
ID. No. 5346**

IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF

Master of Science

(Horticulture)

August, 2022

**DEVELOPMENT OF CEREAL BASED VALUE ADDED PRODUCTS USING
DRUMSTICK (*Moringa Oleifera*) & FLAXSEED AND THEIR QUALITY
ASSESSMENT**

सहजन (मोरिंगाओलीफेरा) और फ्लेक्ससीड का उपयोग करके अनाज आधारित मूल्य संवर्धित उत्पादों का विकास और
उनकी गुणवत्ता मूल्यांकन

Thesis

submitted to the



**Sardar Vallabhbhai Patel University of Agriculture
& Technology, Meerut-250110(U.P.),India**

By

DEEPIKA CHANDRA

Id. No. 4930

IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF

Doctor of Philosophy

Agricultural Engineering (Process & Food Engineering)

August, 2022

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**STUDIES ON MORPHOLOGY AND BEARING BEHAVIOR OF
GUAVA (*Psidium guajava* L.) CULTIVARS UNDER WESTERN
UTTAR PRADESH**

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**अमरूद के आकारि की और असर व्यवहार पर अध्ययन
(सिडियमगुजावाएल) पश्चिमी उत्तर प्रदेश के अंतर्गत खेती**

Thesis

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**Sardar Vallabhbhai Patel University of Agriculture &
Technology, Meerut-250110(U.P.),India**

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By

**RISHABH SHUKLA
ID. No. 4920**

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**IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR
THE DEGREE OF**

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**Doctor of Philosophy
Horticulture (Vegetable Science)
August, 2022**

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**STUDIES ON MORPHOLOGY AND BEARING BEHAVIOR OF
GUAVA (*Psidium guajava* L.) CULTIVARS UNDER WESTERN
UTTAR PRADESH**

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mangal

**पश्चिमी उत्तर प्रदेश के अंतर्गत
अमरुद की किस्मों की आकृति व व्यवहार पर अध्ययन**

***Thesis*
submitted to the**

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2.5 cm diameter



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**Sardar Vallabhbhai Patel University of Agriculture & Technology, Meerut -
250110(U.P.), India**

Font size 14 point

By

**RISHABH SHUKLA
ID. No. 4920**

Font size 16 point

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IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF
point

Font size 14 point

Doctor of Philosophy

Font size 18 point

Horticulture (Vegetable Science)

August, 2022

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CURRICULUM VITAE

Name	:	Phone Number	:
MailingAddress	:	PermanentAddress	:
E-mail	:		

Educational Qualification : (should be written in reverse chronological order)

S. No.	Examination Passed	Institution	Year	Percentage/ CGPA
1.	Ph.D.(Major)	SVPUA&T, Meerut	2022	8.5
2.	M.Sc./ M.V.Sc/ M. Tech			
3.	B.Sc./B.Sc. Ag./B.V.Sc./ B. Tech			
4.	Intermediate			
5.	High school			

- Specialization : Major : _____ Minor : _____
- Thesis Title (Master's or Ph.D. students) :
- Publications:
- Research Papers Published :
- Awards/Honours/Achievements

Place :

Date :

Signature
Name



**SARDAR VALLABHBHAI PATEL UNIVERSITY OF AGRICULTURE &
TECHNOLOGY, MEERUT - 250110 (U.P.)**

APPLICATION FOR WITHDRAWAL FROM THE UNIVERSITY

**The Registrar
S.V.P.U.A.&T., Meerut**

I ID.No. Degree
Programme..... College of
having successfully completed the requirement of the degree at the end of
..... semester..... want to withdraw from the University with effect from
...../ do not wish to continue my studies at this University and want to withdraw with effect.
from

I have registered in the Semester.....
and have offered the following:

S.No.	Courses	Instructors	Signature	Department
-------	---------	-------------	-----------	------------

I am not attending classes from I am not residing in hostel From
..... I intend to leave the hostel (name of hostel) Room No.
..... on

You are requested to kindly release my caution money etc. after recovery of university dues, if any
outstanding against my name, payment be made either to me personally or send at the address given below. I
have obtained clearance from all concerned and is appended herewith for your perusal and order.

Yours Faithfully,

Address :

.....

Signature of Student
Name in Hindi.....
Dated

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

DEPARTMENT OF _____

From

Head of Department _____

To,

The Dean

College of Post Graduate Studies

Through: Dean of the College _____

Sub: Assignment of Advisor

In accordance with the rules and regulations for Post- Graduate Studies, made under statutory provisions, assignments of faculty to the students admitted to post graduate studies leading to the degree of Master / Ph.D in _____ (I/II) Semester _____ (Year) with major in _____ and minor in _____ is proposed as per the list enclosed (Annexure- I). It is further certified that -

1. The faculty member whose name is being proposed as advisor is accredited for Master's/Ph.D Research and has not more than 05 P.G. Master/Ph.D students including the proposed one under his advisement.
2. The proposed Advisor has more than 2/3 years (2 years in case of Masters & 3 years in case of Ph.D. student) service left.
3. The names of degree programme, major & minor are correct.

Head of the Department

Dean of the College

Dean College of Post Graduate Studies

PROPOSAL FOR ADVISOR ALLOTMENT

Department	:		Notification (No.& Date) Choice for specialization	:	
Degree Prog.	:	M.V.Sc / M.Sc. / M.Tec. / Ph.D.	Committee members	:	1. 2. 3.
Sem. & Year of admission	:		Date of committee meeting	:	

S. No.	Name of Student	Id. No.	Specialization Sought	Advisor
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Head of the Department

Comments/Recommendations/Approval

Dean of the College

Dean
College of Post Graduate Studies

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT-250 110 (U.P.)

Office of the Department of _____

To,

Dean PGS

Sub: Assignment of Advisor

In accordance with the rules and regulations, Dr/Sri/Miss _____ (Designation)
_____ (Department) _____ is assigned to act as Advisor of
Sri/Miss _____ Id. . No _____ admitted to Post Graduate
studies leading to the degree of Master/Ph.D in _____
(Major).

(Head)

CC: For information and records

Registrar

Faculty concerned

Student concerned

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT-250 110 (U.P.)

Office of the Department of _____

To,

Dean PGS

Sub: Assignment of Advisor

In accordance with the rules and regulations, Dr/Sri/Miss _____ (Designation)
_____ (Department) _____ is assigned to act as Advisor of
Sri/Miss _____ Id. No. _____ admitted to Post Graduate
studies leading to the degree of Master / Ph.D in. _____
(Major).

(Head)

CC: For information and records

Registrar

Faculty concerned

Student concerned

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT-250 110 (U.P.)

DEPARTMENT OF _____

From-

Name of Advisor –

Designation –

To,

The Dean

College of Post Graduate Studies

Through: Proper Channel

Sub: Student Advisory Committee

In accordance with the rules and regulations for Post Graduate Studies, I nominate the following to be the advisory committee of Miss/Sri Id. No.....who has been admitted for Post - Graduate Studies leading to the degree of in(Semester).....(Year) with major in and minor in The tentative thesis title is “.....

.....”

Sign.
Chairman Advisory Committee
Name-
Designation-

Sign.
Co-Chairman
Name-
Designation-

Sign.
Member Minor
Name-
Designation

Sign.
Member related field
Name-
Designation-

Sign.
Member Dean PGS Nominee
Name-
Designation

Head of the Department
Ex. Officio member

Dean of the College

Dean PGS

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)
COURSE PROGRAMME

Department: College:
Name of the Student: Mr. / Miss
Id. No..... Degree Programme:
Major Minor
Admission (Semester)..... (Year)

S. No.	Course No.	Course Title	Credit hours	Sub-total
(A) Core Courses-major				
(B) Core courses- minor				
(C) Basic Supporting Courses				
(D) Deficiency Courses				
(E) Non-credit Compulsory courses				
(F) Thesis Research				
Total -				

Please see overleaf

ADVISORY COMMITTEE

Certified that the above course programme has been thoroughly examined by the members of Advisory Committee and it has been prepared in accordance to the Academic Regulations.

Sign.
Chairman Advisory Committee
Name-
Designation-

Sign.
Co-Chairman
Name-
Designation-

Sign.
Member Minor
Name-
Designation-

Sign.
Member related field
Name-
Designation-

Sign.
Member Dean PGS Nominee
Name-
Designation-

Head of the Department
Ex. Officer member

Dean of the College

Approval

Dean PGS

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

SUBMISSION OF SYNOPSIS

To,

Dean PGS

Through : Proper Channel

Sub : Submission of synopsis

Sir,

I, Id. No. admitted to Post Graduate studies for Master/Ph.D degree with major in and minor in in I / II (Semester) (Year) am submitting the six copies of the synopsis entitled “.....” for kind consideration and approval please. The synopsis has been presented on dated

Signature.....

Name of Student

Certified that the synopsis has been prepared in accordance to the academic regulations mandate of the department / University in consultation and agreement with all concerned,

Advisor- Sign.- Name- Designation
--

Recommendations/Comments/Approval

Head of the Department

Dean of the College

Dean PGS

COLLEGE OF POST GRADUATE STUDIES

S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

APPLICATION FOR PERMISSION OF PRELIMINARY EXAMINATION

To,

The Registrar

S.V. P. University of Agriculture & Technology, Meerut

Through : Proper Channel

Sub : Permission for Comprehensive examinations

Sir,

I request you to kindly permit me to appear at the written preliminary examination(s) on the dates indicated hereunder. I have completed all the course work prescribed in my programme of studies except the following credits:

Credits left for the major, if any

Yours Faithfully,

(Signature of the Student)

Name-

Id. No.-

Major-

Dated.....

RECOMMENDATIONS

Dean, P.G.S. / Registrar

He has completed the course work as stated above and may be permitted to appear in the written preliminary examination.

Special reasons for permitting preliminary exam in case of students who are left with some credits of course work

.....

Advisor-

Signature-

Name-

Designation

Dated

Head of the Department

Dean of the College

OFFICE OF THE DEAN COLLEGE OF POST-GRADUATE STUDIES

Miss/Sri I.d. No. is eligible to appear at the written preliminary exam. He may be permitted for the time.

Field of study	Name of Examiner	Department	Date/Time	Attempt (I/II)	Max. Marks
----------------	------------------	------------	-----------	----------------	------------

I. Major

II. Minor

(a)

(b)

(Dealing Clerk)

Dean, P.G.S.

Registrar,

The application is in order. Written preliminary examination as proposed above, may kindly be permitted.

(Dealing Clerk / Asstt. Registrar)

Permitted

(Registrar)

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

REPORT ON THE WRITTEN PRELIMINARY EXAMINATION (Minor)

(To be sent to the Registrar / Dean PGS)

The written preliminary examination of Sri/Km.
Id. No. a candidate for Ph.D. degree in was
conducted by me/us on as per Registrar's Notice No.
dated

The Performance of the student in the aforesaid examination has been found
(write satisfactory or unsatisfactory).

Dated:

Member Advisory Committee -Minor
Name
Designation

Recommendations/Remarks/Acceptance

Forwarded to Dean of the College

Head
Department of

Forwarded to Dean, P.G.S.

Dean
College of

Forwarded to Registrar

Dean PGS

The report is accepted and be sent to all concerned as under.

(Registrar)

CC: for information and records,
Dean PGS
Advisor
Students file

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

REPORT ON THE WRITTEN PRELIMINARY EXAMINATION (Major)

(To be sent to the Registrar / Dean College of PGS)

The written preliminary examination of Sri/Km.
Id. No. a candidate for Ph.D. degree in was
conducted by me/us on as per Registrar's Notice No.
dated

The Performance of the student in the aforesaid examination has been found
..... (write satisfactory or unsatisfactory).

Dated:
Chairman Advisory Committee
Name
Designation

Forwarded to Dean of the College

Head
Department of

Forwarded to Dean, P.G.S.

Dean
College of

Forwarded to Registrar

Dean PGS

The report is accepted and be sent to all concerned as under.

(Registrar)

CC: for information and records,
Dean PGS
Advisor
Students file

COLLEGE OF POST GRADUATE STUDIES

S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)
(Proforma- Permission for conducting Pre –oral-Preliminary Examination)

No.....

Dated.....

Department of

College of

Dean Post Graduate Studies

Through: Proper channel

Sub: Permission for conduct of Pre – oral / Oral Preliminary Examination

Mr. /Miss..... Id.No.....a Ph.D. student with major
in and minor in has qualified written preliminary
examinations (comprehensive)and therefore, Pre-oral/OralPreliminary examination by the advisory
committee/ and external examiner is proposed to be conducted on (time,
date & day) for which permission may please be given.

Dated:.....

Chairman Advisory Committee
Name
Designation

Dated:.....

Recommended/Not recommended & forwarded,

Head of the Department

Dated:.....

Recommended/Not recommended & forwarded,

Dean of the College

Dean PGS

The request is in order and permission may be given,

(Dealing Clerk)

Permitted and copies be sent to all concerned for
further necessary action and records, as under,

(Dean PGS)

CC: Registrar & Advisor concerned

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

REPORT ON THE WRITTEN PRELIMINARY EXAMINATION (Minor)

No. dated :

Department of

College of

As permitted by Dean, P.G.S. vide letter no. dated the Preliminary – oral /Oral examination of Miss / Mr. Id. No. a student for Ph.D. degree with major in minor in was conducted at (AM/PM) on (date) (day).

As the performance of the student was satisfactory / unsatisfactory*, he is declared pass / fail in the aforesaid examination.

Dated:.....

Chairman Advisory Committee

External Examiner

(Co-Chairman) (Member minor) (Member related field) (Member, Dean PGS nominee)

***Strike whichever is not applicable and sign. should be supported with name and designation, cutting be verified by external examiner**

Recommendations / Remarks

Forwarded to Dean of the College

Head of the Department

Forwarded to the Dean College of PGS

Dean of the College

Dean P. G. S.

The report is in order and may be accepted,

(Dealing Clerk)

The report is accepted and copies be sent to the following for information and records,

(Dean PGS)

CC: Registrar & advisor concerned

COLLEGE OF POST GRADUATE STUDIES**S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)****Panel for Ph.D. Oral Preliminary Examination.****Department of****College of**

No.

Dated:

Dean,**College of Post Graduate Studies**

My advisee as per details given below has successfully completed his written preliminary Examinations, both in major and minor, and Pre-oral examination. I suggest the following panel of external examiners for his/her Oral Examination.

Name of the student Id. No.

Major Minor

Thesis title

External Examiners-

1.

..... PIN Phone Email-.....

2.

..... PIN Phone Email-.....

3.

..... PIN Phone Email-.....

Advisor**(Sign., Name & Designation)**

Certified that the experts in the field of research of the student as suggested as S. No. above are not available in U.P. or in the states adjoining.

Signature of Head with seal

Forwarded to Dean PGS

Dean of the College**Dean PGS**

The request is in order and may be considered,

(Dealing Clerk)

Forwarded to Hon'ble Vice-Chancellor

Dean Post Graduate Studies

The examiner at S. Nonamely..... be requested for consent.

Signature of Hon'ble Vice-Chancellor

With seal

COLLEGE OF POST GRADUATE STUDIES**S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)****(Proforma- Permission for conducting Oral-Preliminary Examination)**

No.....

Dated.....

Department of**College of****Dean Post Graduate Studies****Through:** Proper channel**Sub:** Permission for conduct of Pre–oral / Oral Preliminary Examination

Mr. /Miss..... Id.No.....a Ph.D. student with major
 in and minor in has qualified written preliminary
 examinations (comprehensive)and therefore, Pre-oral/OralPreliminary examination by the advisory
 committee/ and external examiner is proposed to be conducted on (time,
 date & day) for which permission may please be given.

Dated:.....**Chairman Advisory Committee****Name****Designation**

Recommended/Not recommended & forwarded,

Dated:.....**Head of the Department**

Recommended/Not recommended & forwarded,

Dated:.....**Dean of the College****Dean PGS**

The request is in order and permission may be given,

(Dealing Clerk)

Permitted and copies be sent to all concerned for
 further necessary action and records, as under,

(Dean PGS)**CC:** Registrar & Advisor concerned

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)
Report on the Written Oral Preliminary Examination

No. dated :

Department of

College of

As permitted by Dean, P.G.S. vide letter no. dated the Preliminary – oral / Oral examination of Miss / Mr. Id. No. a student for Ph.D. degree with major in minor in was conducted at (am/pm) on (date) (day).

As the performance of the student was satisfactory / unsatisfactory*, he is declared pass / fail in the aforesaid examination.

Dated:

Chairman Advisory Committee

External Examiner

(Co-Chairman) (Member minor) (Member related field) (Member, Dean PGS nominee)

***Strike whichever is not applicable and sign. should be supported with name and designation, cutting be verified by external examiner**

Recommendations / Remarks

Forwarded to Dean of the College

Head of the Department

Forwarded to the Dean College of PGS

Dean of the College

Dean P. G. S.

The report is in order and may be accepted,

(Dealing Clerk)

The report is accepted and copies be sent to the following for information and records,

(Dean PGS)

CC: Registrar & advisor concerned

COLLEGE OF POST GRADUATE STUDIES

S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

Notice for Pre submission Thesis Seminar (Master/Doctoral)

Mr./Miss Id. No. a student for
Master/ Ph.D. degree with major in and minor in
will deliver his/her thesis seminar as given below:

Date.....

Time.....

Venue.....

Thesis Title

.....

.....

Speaker

All the faculty members and students are invited to participate and make valuable contributions.

Chairman Advisory Committee

Name.....

Designation

CC:

Dean PGS

HOD

Members of Advisory Committee

Student Concerned

Notice Boards

COLLEGE OF POST GRADUATE STUDIES

S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

Report of Pre Submission Thesis Seminar (Master/Doctoral)

Mr./Miss. Id.No. a student for
Master/Doctoral degree with major in and minor in
..... delivered his/her thesis seminar on dated Time

The seminar was attended by all the member of advisory committee and students of the department. Seminar was found satisfactory and student is allowed to submit the thesis.

Chairman Advisory Committee

Name.....

Designation

CC:

HOD

Dean PGS

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

Format for Panel of Examiners for Master Thesis Evaluation Department

College

Dean

College of Post Graduate Studies

The following-panel of external examiners is suggested for thesis evaluation and conduct of viva-voce as per particulars given below.

Name of Student I.D. No. Title of degree

Master Major Minor Thesis title

Tentative period of thesis submission (week)-

External Examiners:

External Examiners-

1.
..... PIN Phone Email-.....
2.
..... PIN Phone Email-.....
3.
..... PIN Phone Email-.....

Signature of Chairman

1. Certified that the experts in the field of research of the student as suggested S.L. No..... above are not available in U.P. or in the states adjoining.
2. Certified that the above panel does not contain the names of the examiner who has conducted the oral preliminary exam of the student (in case of Ph.D. thesis only)

Head of the Department

Forwarded to Dean PGS,

Signature of Dean of the College
Dean PGS

Please see over leaf

Dean PGS

The request is in order and may be considered,

(Dealing Clerk)

Agreed & Dr.....(S. No. ...) be requested for evaluation.

Dean PGS

Consent of the above examiner has been received and thesis may be sent to the Registrar for further necessary action,

(Dealing clerk)

Send 02 copies of the thesis to the Registrar

Dean PGS

COLLEGE OF POST GRADUATE STUDIES**S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)****Format for Panel of Examiners For Ph.D. Thesis Evaluation****Department****College****Dean****College of Post Graduate Studies**

The following-panel of external examiners is suggested for thesis evaluation and conduct of viva-voce as per particulars given below.

Name of Student I.D. No. Title of degree

..... Ph.D. Major Minor

Thesis title

Tentative period of thesis submission (week)-

External Examiners:

1.

..... PIN

Phone Email-.....

2.

..... PIN

Phone Email-.....

3.

..... PIN

Phone Email-.....

4.

..... PIN

Phone Email-.....

5.

..... PIN

Phone Email-.....

6.

..... PIN

Phone Email-.....

Signature of Chairman

1. Certified that the experts in the field of research of the student as suggested S.L. No. above are not available in U.P. or in the states adjoining.
2. Certified that the above panel does not contain the names of the examiner who has conducted the oral preliminary exam of the student (in case of Ph.D. thesis only)

Head of the Department

Forwarded to Dean PGS

Signature of Dean of the College

Hon'ble Vice-Chancellor

The request is in order and may be considered,

(Dean PGS)

Agreed & Dr (S.No.) and Dr.
(S. No.) be requested for evaluation.

(Vice-Chancellor)

Consent of the above examiner has been received and thesis may be sent to the Registrar for further necessary action,

(Dealing clerk)

Send 03 copies of the thesis to the Registrar

Dean PGS

Dr..... (S. No.) is nominated for conducting thesis Viva-voce examination

Dean PGS

COLLEGE OF POST GRADUATE STUDIES

S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

(To be submitted in single copy)

Proforma for Certificate of plagiarism check by Head of Department

No :

Dated :

Dean PGS

Certified that the following thesis was subjected to antiplagiarism tool

Name of the student : ID No.

Degree Program : Sem.& Year :

of Admission

Major : Minor :

Thesis Title :

.....

.....

The overall similarity in the body of thesis is % and is within permissible limits as prescribed by the University i.e. below 20%.

Forwarded to the Head,

Forwarded to the Dean

Signature of Chairman

(with name, designation & seal)

Signature of the Head

(with name, designation & seal)

Forwarded to the Dean, PGS

Dean,

(With name, designation & seal)

Dean PGS

COLLEGE OF POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

FORMAT

SUBMISSION OF THESIS (Master/ Doctoral)

(A soft copy must be submitted along with required number of hard copies)

Department

College

Name of student

Thesis

HOD,

I hereby certify that I have gone through the thesis of Mr./Miss.

..... Id No. and found
satisfactory for the partial fulfilment of Master's / Ph.D. degree. It is also certified that the soft copy (PDF
format) of thesis is exactly the same as in hard copy.

Signature of Advisor

Recommended & forwarded for submission to Dean, PGS

Signature of the HOD

Dean of the College

Permitted

Dean PGS

COLLEGE OF POST GRADUATE STUDIES**S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)****Proforma for Permission of Thesis Viva-voce Examination**

No.....

Dated.....

Department of**College of****Registrar****Dean Post Graduate Studies****Through:** Proper channel**Sub:** Permission for thesis Viva- voce Examination (Online for Master thesis only)

Thesis Evaluation Report of Mr Id.No. a student for Master's/Doctoral Degree with major in and minor in has been received to be satisfactory. As per telephonic conversation and consent of the External Examiner, the thesis Viva-voce Examination is proposed to be conducted on Permission may be please accorded.

Dated:.....

Chairman Advisory Committee
(Sign. Name & Designation)

Recommended/Not recommended & forwarded,

Dated:.....**Head of the Department**

Recommended/Not recommended & forwarded,

Dated:.....**Dean of the College****Registrar**

Recommended and forwarded

Dean PGS

Office of the Registrar

No.

Date:

Permitted and copies be sent to-

1. Dean PGS
2. Advisor
3. Students file

Registrar

COLLEGE OF POST GRADUATE STUDIES**S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)****Proforma For Thesis Viva-voce Examination Report**

The Viva-voce examination of Sri/Miss Id. No., a student for Master's (online examination for master thesis only)/Doctoral degree in was conducted by the undersigned on (date) at (time), and are of the opinion that:-

- (a) The performance of the student at the viva-voce examination has been satisfactory / unsatisfactory*
- (b) The thesis entitled
.....
..... be/be not accepted for the degree.

Signature of Advisor.....
Dated.....

Signature of External Examiner
Dated.....

Signature of Co-Chairman

(Member)
Minor

(Member)
Related Field

(Member)
Dean PGS Nominee

Head of the Department

Dean of the College

COUNTERSIGNED

DEAN P.G.S

* External examiner may please strike off whichever is not applicable with dated signature on each cutting.

OFFICE OF THE REGISTRAR

No.R/Exam/Thesis/

Dated.....

A copy of the above along with report card forwarded to the: -

1. Dean, P.G.S.

2. The Advisor

Copy also be placed in the personal file of the student.

Registrar

COLLEGE OF POST GRADUATE STUDIES

S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

Proforma for Final Thesis Submission

Dean PGS,

Through: Proper channel

Sub : Final thesis submission/ correction certificate

The thesis viva-voce examination of Mr/Miss Id. No.
a student for Master/Ph.D. degree in (Major)
with minor in was held on and the performance was found
satisfactory. The corrections/ suggestions indicated by the examiner/members have been incorporated in the
thesis and the document is in the prescribed format. Three copies of the thesis entitled “.....
.....
..... ” are enclosed
for further necessary action.

Chairman Advisory Committee

COLLEGE OF POST GRADUATE STUDIES**S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)****Check List**

No. SVP/PGS/

Dated

To

Name**Designation****Department****Sub:** Permission / Approval / Recommendation.....

.....

in respect Mr. / Ms..... Id File of the above mentioned students is deficient in the following documents – *Advisor allotment / Advisory committee / Course programme / Synopsis / Permission for comprehensive examination / Report of written preliminary examination / Permission for Oral examination / Report of pre-oral / Oral examination / Panel for oral preliminary examination / Thesis seminar notification / Panel for thesis evaluation / Report of thesis viva- voce examination / Permission for thesis Viva-voce examinations / Thesis Evaluation Report by External Examiner.*

Copies of the above marked documents may please be provided for processing of the proposal.

Dean PGS**COLLEGE OF POST GRADUATE STUDIES****S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)****Check List**

No. SVP/PGS/

Dated

To

Name**Designation****Department****Sub:** Permission / Approval / Recommendation.....

.....

in respect Mr. / Ms..... Id File of the above mentioned students is deficient in the following documents – *Advisor allotment / Advisory committee / Course programme / Synopsis / Permission for comprehensive examination / Report of written preliminary examination / Permission for Oral examination / Report of pre-oral / Oral examination / Panel for oral preliminary examination / Thesis seminar notification / Panel for thesis evaluation / Report of thesis viva- voce examination / Permission for thesis Viva-voce examinations / Thesis Evaluation Report by External Examiner.*

Copies of the above marked documents may please be provided for processing of the proposal.

Dean PGS

COLLEGE OF POST GRADUATE STUDIES

S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

Application for condonation of shortage of Attendance

Attention : Cutting/ Over writing will not be accepted.

1. Name of the student Id. No.....
2. Semester I/II Year.....
3. Details of absence from the class/course with reason (s)
 - (a) Absence with permission
 - (b) Absence without permission.
4. C.G.P.A. up to last semester.....
5. Credits.....Point.....C.G.P.A.....

Dated

Signature of the student

S. No.	Course (Title, No. & Credit hours)	To be filled by the Instructor(s) concerned			
		No. of Classes		Attendance (%)	Signature of Instructor (s)
		Held	Attended		

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Wardens recommendation (in case of illness)-

Warden's Signature with seal

Clear-cut & specific recommendations of the concerned advisor-

Advisor's Signature & Name

Shortage condoned/not condoned/ put up for consideration to Hon'ble V. Chancellor.

Dean

College of Post Graduate Studies

OFFICE OF THE DEAN POST GRADUATE STUDIES
S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)
Proforma for course Addition/ Withdrawal

Instructions: (for details refer academic regulations)

- Max. Credit load: 16 + 1 - by advisor, 20 - by Dean PGS and > 20 by Vice-chancellor
- Last dates

	By Dean PGS	By Vice-Chancellor
Addition:	Upto 6 working days from scheduled registration	Upto 15 working days from scheduled registration
Withdrawal:	Within 4 weeks from scheduled registration	4 credits Upto 6 weeks from scheduled registration on illness

- In person, form to be submitted in Registrars office, orders be obtained and provided to Advisor, instructor and Dean PGS

1.	Name	:		6.	Credits	:	
2.	Id. No.	:		i)	Total offered originally	:	
3.	Degree Prog. with major	:	Master/ Ph.D.	ii)	to be added:-	:	
4.	Sem. & Year	:		iii)	to be withdrawn:-	:	
5.	C.G.P.A.	:		iv)	Final after Addition/Withdrawal	:	
	G.P.A	:					

7. Courses to be Added/Withdrawn

Course (Title & No.)	Cr. hrs.	Section	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Instructor's Recommendation
A. To be Added									
B. To be Withdrawn									

(Name & Signature of the student)

8. Advisor's Comments (Reason/recommendation, if final course load exceeds 16 credits)

Recommendation/ Approval	Approval	Charge or fee paid
Dean PGS	Vice-Chancellor	Comptroller

COLLEGE OF POST GRADUATE STUDIES

S.V. PATEL UNIVERSITY OF AGRICULTURE & TECHNOLOGY MEERUT – 250 110 (U.P.)

Application form for Make-up Examination (Semester Final/Lab Final)

(This application must be submitted immediately after the examination is missed preferably within 24 hours, but in no case after 24 hour of the last date for Semester Final Examination)

1. Name of the student Id. No
2. College Batch Sem. & year
3. Detail's of courses for which make-up examination is requested.

S. No.	Course Title& No.	Date/Time of Missed Exam as per Final Examination Schedule	Name & Sign. of Instructor
i.			
ii.			
iii.			

Reasons for make-up examination

- i. Personal illness (give details and attach medical certificate)
- ii. Other grounds
4. Performance up to the last semester-
Credits..... Points..... CGPA.....

Dated.....

Signature of student

5. VERIFICATIONS

- (a) Counselor's remarks (based on personal verification):

Signature of Wing Counselor

- (b) Hostel Warden's remarks (based on personal verification& with reasons)

Signature of Hostel Warden

- (c) Recommendations of Student's Advisor (with reasons)

Signature of Advisor

- (d) Recommendations of Chief Warden (personal verification)

Chief Warden

Dean Post Graduate Studies

- Note: (a) In case a student falls sick in the hostel or is admitted to the University hospital or is referred to some other hospital, the application must be submitted to the Warden before leaving the hostel. The Warden shall, in such cases, get the application forwarded through his Advisor to the Dean
- (b) In case a student is unable to make the application due to serious illness, the hostel warden will please submit the application on his behalf.

S.V. PATEL UNIVERSITY OF AGRI. & TECH., MEERUT-250110, U.P.
REMUNERATION BILL FOR THESIS EVALUATION/CONDUCT OF VIVA-VOCE
EXAMINATION FELLOWSHIP UP-GRADATION
(PAYABLE FROM THE BUDGET OF REGISTRAR SECTION)

To,

The Registrar,
Sardar Vallabhbhai Patel University of Agriculture &
Technology, Meerut-250110 (U.P.)

Dear Sir,

I have examined the thesis/theses of the following student(s) and conducted his/her/ their viva-voce examination(s) on the date(s) noted against each:

S.N.	Name of student	Id. No.	Name of degree course	Date
1
2
3
4

It is therefore, requested that the payment of remuneration and contingency, as under, may please be made to me-

A. Work done and Remuneration

S.N.	Particulars	Rate	No. of students examined	Amount
i	Thesis evaluation			
ii	Thesis Viva-voce			
iii	Thesis evaluation & Viva-voce			
iv	Fellowship up-gradation			
v	Postage (Attach receipt)			
vi	Misc.- typing etc.			
vii	Total Amount (Rs.) Pay			

B. Payee, Account details

S.N.	Particulars	Information
a	Name	
b	Account Number	
c	Bank & Branch Address	
d	IFS Code	
e	PAN number	

Name & Address-	Your faithfully Signature of Examiner
---	---

Pre-receipt (on revenue stamp)

Received payment



Signature of the Examiner
(Across revenue stamp with date)

Date

Verification of the Dean P.G.S.

Certified that the incumbent has conducted the examination of the above student(s) of this college on the date(s) noted against each and the bill is verified for payment.

Dean
College of Post-graduate Studies
SVPUAT, Meerut-250110

“Annexure-IV” FORMAT

Date :

Forwarded to the officers herein-after mentioned for giving clearance in respect of Sh.

..... I.D. No. Degree Programme
..... Batch College of
..... if any dues, thing be outstanding against him, the
same/cost their of may be specified.

For Registrar

Librarian

Chief Accountant

Dean Student Welfare

Hostel Warden

C.R.C.

H.R.C.

L.R.C.

Officer Commanding NCC

Advisor

(FOR USE OF COURSE COORDINATOR/DEANS OFFICE ONLY)

Office of the Course Coordinator/Dean, College of

Date :

Withdrawal of Mr. I.D. No. College of
..... from the University in approved
and forwarded to Registrar.

Certified that the dues of Rs.
.....) is outstanding against him.

Address of Student

.....

.....

.....

Course Coordinator / Dean

College of

.....

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.